ESBOCES UPDATES and ANNOUNCEMENTS

Webinar: Student Digital Resources (SDR) and English Language Learners (ELL_

Join Tracy for to learn more about Level 0 reporting requirements for SDR and ELL data. The same overview of both collections will be covered each day. A recording of the presentation will be added to our YouTube channel.   No pre-registration required.

Thursday, February 8	Friday, February 9
2:00 p.m. – 2:45 p.m.	9:00 a.m. – 9:45 a.m.
https://e2ccb-gst.zoom.us/j/99692175765?pwd=TEt2dTdZcWN1V3pMZzFZbHVQbW1yUT09	

Level 0: Frequently Asked Questions

What is the new INFO COUNT column in Level 0? Info Count: flags potential issues.

I.E. A Staff Snapshot flag show the number of records where the L0 name entered by the school does not match the name associated with TEACH ID. This can be a first &/or last names. This is common for anyone with a name change, or when either the school or SED has a hyphened last name. IF both the first and last name DO NOT MATCH ensure that this is your teacher or check ID.

https://nyccharterdatacentral.esboces.org/LinkClick.aspx?fileticket=uOUGdWzpdGQ%3d&tabid=120&portalid=0&mid=516

What is the difference between an Itinerant vs. Incidental teacher in Staff Snapshot?

Itinerant is defined as "moving from place to place". Incidental is "accompanying but not a part of something."

Itinerant	Incidental
Seldomly used. Partial record for DOE employees. Wil be used for nurses provided by the DOE.	*NEVER* used by charter schools as we have the flexibility to assign non & certified staff to teach.
Itinerant directions: https://nyccharterdatacentral.esboces.org/LinkClick.aspx?fileticket=uOUGdWzpdGQ%3d&tabid=120&portalid=0&mid=516	

Which classes need to be reported in Course Instructor Assignment?

In general, every class that every teacher teaches. For more specific clarification and different scenarios, refer to SIRS Manual (nysed.gov) beginning on page 114.

> ***How do districts determine which assignment(s) to report?*** *Refer to the "New York State Comprehensive Course Catalog" for options and select the course code that most closely reflects the assignment(s). Be sure to use course code listings from the appropriate school year since the codes are sometimes revised and updated from year to year. Local courses should be mapped to the State-approved SIRS courses after consulting the course descriptions in the SCED course code catalog on the NYSED web site and the Course to Certification Crosswalk posted to districts, charter schools, and BOCES on the NYSED IRS Portal.*

The Civil Rights Data Collection (CRDC) – *due February 26, 2024*

NYSED recently announced a reminder to all schools about the CRDC report due to USDE's Office for Civil Rights. The current reporting deadline is for data from the **2021-2022 SY**. This data is reported directly to the USDE, links to their resources are listed below.

This is typically a bi-annual report but when the collection was cancelled for the 2019 - 2020 SY, two consecutive collections were required for school years: 2020-2021 and 2021-2022. Like the IMF, we highly recommend printing all of the questions and collaborating with your colleagues by forwarding certain items to the correct person/office. The CRDC websites are well stacked with resources and their help desk has always been very helpful and quick, especially if you are calling at 8:00 a.m.

CRDC: https://link.zixcentral.com/u/eb851b19/hKeQ7u7F7hGg-CmLsebghQ?u=https%3A%2F%2Fwww2.ed.gov%2Fabout%2Foffices%2Flist%2Focr%2Fdata.html
CRDC Resource Center: https://link.zixcentral.com/u/4d3e7265/wAuR7u7F7hGg-CmLsebghQ?u=https%3A%2F%2Fcrdc.communities.ed.gov%2F%23program
CRDC Support: (855) 255-6901
CRDC Support Email: https://link.zixcentral.com/u/ef31d698/NGqR7u7F7hGg-CmLsebghQ?u=https%3A%2F%2Fcrdc.communities.ed.gov%2F%23program%2Fcontact-psc

Be aware that the next collection will be next winter for the current school year, 2023 – 2024. If you encounter difficulties preparing the current report, consider how you can better capture data now.

Out of Certification, OOC – Verification and Corrections
SED will soon contact school leaders regarding the status of their OOC and Staff Assignment reporting.

Verify the accuracy of staff reporting in L2RPT with the SIRS 328, Out of Certification Verification Report. ALL corrections MUST be made in Level 0. Schools are expected to continue/update this reporting through April. Accurate OOC data is due in Level 2 in early May for reporting to the US Department of Education. Only data reported to the USDE will be published publicly. NYSED just released this data from the 2022-23 SY at https://link.zixcentral.com/u/12aa6acc/lM2R7u7F7hGg-CmLsebghQ?u=https%3A%2F%2Fdata.nysed.gov%2F

Need help? OOC webinar on our YouTube channel at: https://link.zixcentral.com/u/c0382249/1iGS7u7F7hGg-CmLsebghQ?u=https%3A%2F%2Fwww.youtube.com%2Fwatch%3Fv%3D05YcgQOceZs

Resources
- OOC Verification Training video
- All Resources for Reporting OOC data in Level 0

Current Data Collections in Level 0

Data Requirement	Level 0 Templates	Due Date
Out of Certification Staff & Course Data	- Staff Snapshot - Staff Assignment - Course - Location Marking Period	ASAP ALL CORRECTION in Level 0 by 9:00 a.m. on May 14

	• Course Instructor Assignment • Student Class Entry Exit	
Student Digital Resources	• Student Digital Resources	ASAP End of Year
Student Attendance	• Day Calendar • Student Attendance Codes (custom only) • Student Daily Attendance	ASAP- Monthly
ELL Students Homeless Students (Title I, Part A grants)	• Program Facts	2024-02-28

Check the status of data submissions on the ESBOCES website

	Out of Certification					Daily Attendance		
	Staff Snapshot	Course	Marking Period	Course Instructor Assignment	Student Class Entry Exit	Student Attendance	Staff Assignment	Student Digital Resources
	ASAP	ASAP	ASAP	ASAP	ASAP	Monthly	ASAP	ASAP
5-Feb	67%	57%	59%	50%	20%	28%	43%	19%

Percentages displayed here indicate the percent of all NYC charter schools that reported valid data in Level 0 that is transferred to the NYCDOE for submission to NYSED each week.

This webpage also provides LIVE confirmation for the flow of data in each template from L0 to the ESB Level 1 of the data warehouse that is transferred for submission to NYSED each week. : NYC Charter Data Central > Reports > On Screen > Student & Staff Accountability (esboces.org) If the Level 1 counts do not match data in Level 0, log into L0 to review your dashboard. Data will never move from Level 0 unless 1) all errors have been cleared *AND* 2) the Level 1 Data Prep process has been completed.

Need help preparing data for import to Level 0? Visit the Training Materials section of our website for resources, including a ReportNet downloadable template pre-populated with student info based on ATS enrollment at https://nyccharterdatacentral.esboces.org/Resources/Training-Materials

Subscribe to ESBOCES timeline
NYC Charter Data Central > Resources > Timeline (esboces.org)

ESBOCES Website Resources
A new document mapping resources on the NYC Data Central website.
NYC Data Central Site Map.pdf (esboces.org)

NYSED SIRS Timeline with ESBOCES Annotated Notes
Each year, ESBOCES dissects and reassembles the NYSED SIRS Timeline to add notes, suggestions, and helpful resources to make the tracking of annual reporting easier.

- [ESBOCES annotated 2023-24 NYSED SIRS Timeline.pdf](#)
- Subscribe to our timeline [NYC Charter Data Central > Resources > Timeline (esboces.org)](#)
- [Original SIRS Reporting Memo & Timeline](#)

Accessing L2RPT is managed by the school CEO
ONLY your school CEO or a Delegated Administrator can authorize anyone to access L2RPT, the Business Portal, or any other NYSED system. ESBOCES, the NYCDOE and NYSED cannot create or manage access to those data systems.

Each school's superintendent/CEO, as listed in [SEDREF (nysed.gov)](#), was given administrative access by default to the SED Delegated Account Systems (SEDDAS). Access to SEDDAS is available within the [NYSED Application Business Portal - Dashboard](#) (must be logged in). Only the CEO, or delegate, can provide access to any SED system for their school to another person. Access will be instantaneous once you are given these permissions. Please Note: The NYSED Application Business Portal and access to L2RPT, [IBM Cognos Analytics (nycenet.edu)](#) , utilize the same credentials. Quick Guide for account creation and management: [Entitling Staff to NYSED Reporting Apps](#)

Need help?
Previous ESBOCES Charter Schools Weekly announcements: [NYC Charter Data Central > Resources > C-Weekly Updates](#)
ESBOCES Website: https://nyccharterdatacentral.esboces.org/Home.aspx
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