

Level 0 Dropdowns for Staff Snapshot Reporting

This view of the Level 0 manual input screen outlines the data that is needed for each teaching and not teaching professional to complete a Staff Snapshot record. The options for each dropdown appear below.

Required for ALL

Required for TEACHER

Required for PRINCIPAL

A principal that also teaches would have all fields completed: except an Exit Date and Reason Code if they left after school opened.

Staff Snapshot Manual Entry:

*denotes a required field

TEACH Name:

*First Name:	Middle Name:	*Last Name:	*Birth Date:	*Gender:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
*Teach ID: (Alternate Staff ID)	*Staff Id:	*Email Address:	*Active/Inactive:	*Itinerant Staff:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
*Primary Location School Name & Code (12X123)		*Years Educational Exp. in District:	*Annual Salary:	*Annual Contract Work Months:
<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>
Certification Exempt. Code:	Teacher Title:	Teach. Hire Date:	Professional Dev. Indicator:	*Total Years Educationa Exp.:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
*Education Level:	Separation Reason Code:	Exit Date:	*Hisp. Indicator:	Principal Title:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Race 2 Code:	Race 3 Code:	Race 4 Code:	Race 5 Code:	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Use additional Race codes to report multiracial.

Import Validation Messages:

Delete	Validate & Save Staff Snapshot Data	Clear
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ONLY required if someone left after school opened.

*Gender:	Active/Inactive:	*Itinerant Staff:	Certification Exempt. Code:	Professional Dev. Indicator:	*Education Level:	Race 1 Code:
F :: Female M :: Male X :: Nonbinary	A :: Active D :: Deleted I :: Inactive	N :: No No :: No Y :: Yes Yes :: Yes	No :: No N :: No Yes :: Yes Y :: Yes	NA :: N/A N :: No Y :: Yes	3 :: Associate degree 5 :: Bachelors degree 6 :: Bachelors+30 or more hours 9 :: Doctorate 1 :: Freshman year completed 4 :: Junior year completed 7 :: Masters degree 8 :: Masters+30 or more hours 0 :: No higher education 2 :: Sophomore year completed	1 :: American Indian or Alaska Native 2 :: Asian 4 :: Black or African American DECLINED :: DECLINED D :: Native Hawaiian/Other Pacific Islander 5 :: White

Either an initial or word is a valid response

Itinerant- staff shared between schools only needs one full Snapshot at one of the schools.

Separation Reason Code:
OTH :: Other PRT :: Performance-related termination RES :: Resignation RET :: Retirement