

ESBOCES UPDATES and ANNOUNCEMENTS

Level 0: Limited Availability

Level 0 is now live for limited reporting of 2023 - 2024 school year data. ATS enrollment data is not yet available but you can start reporting the following templates:

- **STAFF SNAPSHOT**
- **DAY CALENDAR**

Resources: <https://nyccharterdatacentral.esboces.org/Resources/Training-Materials>

- [Chart of Level 0 Templates - suggested timeline](#)
- Subscribe for automated announcements and data reminders at [NYC Charter Data Central > Resources > Timeline](#)

BEDS Day is on October 4, 2023

BEDS Day is the first Wednesday in October (2023-10-04); NYSED designates this day as the day to capture a sample of information about your school for the Basic Education Data System, BEDS, and to be used as a reference point for various annual and public reporting. Review the full email of this announcement below:

<https://nyccharterdatacentral.esboces.org/Resources/ListServ-Posts?Listserv=1370>

BEDS Day data will be reported and verified throughout the school year, there is no specific task that must be completed on Wednesday.

BEDS Day reporting is based on ***student enrollment at your school and registration in classes***; student attendance on Wednesday, October 4 does not affect BEDS Day counts. BEDS data is collected in three primary areas:

1. school/institutional data in the Institutional Master File (IMF, reported directly to NYSED in the Business Portal)
2. student data, via the Student Information Repository System (SIRS)
3. staff data, via (SIRS)

The **Institutional Master File, IMF**, a.k.a. BEDS Online, is reported directly to NYSED in the Business Portal
Reporting window: October 4 through November 17, 2023

Worksheet: <https://link.zixcentral.com/u/6cb49b2e/70Pd9M5i7hG6UUF4h3soMg?u=https%3A%2F%2Fwww.p12.nysed.gov%2Ffirs%2Fbeds%2FIMF%2Fbeds-imf-collection-form-charter-2023-24.pdf>

Detailed

directions: <https://link.zixcentral.com/u/16d89866/GjVe9M5i7hGJNUF4h3soMg?u=https%3A%2F%2Fwww.p12.nysed.gov%2Ffirs%2Fbeds%2FIMF%2Fbeds-imf-collection-form-instructions-charter-2023-24.pdf>

2023-2024 SIRS Annual Memo and Timeline

NYSED released the Annual Student Information and Reporting System, SIRS, Memo and Timeline. ESBOCES is creating an annotated version of the Timeline to help your school plan and provide some clarity on the different systems used for various data types that are collected by the NYCDOE, ESBOCES or reported directly to NYSED. PLEASE BE AWARE that the deadlines listed here are for the NYCDOE to post data to SED. *Charter schools will have earlier deadlines for reporting data to the DOE and ESBOCES.*

NYSED's: [SIRS 2023-24 Reporting Memo & Timeline](#)

2022-2023 SIRS End of Year Statement of Certification

NYSED has announced that the EOY certification statement will continue to be available after the September 1, deadline. The CEO of each school must log into NYSED's [Business Portal](#) and open the IDEX application to complete this form. View the full email announcement [here](#).

Accessing NYSED systems is managed by the CEO

ONLY your school CEO or a Delegated Administrator can authorize anyone to access L2RPT, the Business Portal, or any other NYSED system. ESBOCES, NYCDOE (Charter Schools Office), and NYSED cannot create or manage access to those data systems.

Each school superintendent/CEO, as listed in [SEDREF](#), was given administrative access by default to the SED Delegated Account Systems (SEDDAS). Access to SEDDAS is available within the [NYSED Application Business Portal - Dashboard](#) (must be logged in). Only the CEO, or delegate, can provide access to any SED system for their school to another person. Access will be instantaneous once you are given these permissions. Note that the NYSED Application Business Portal and access to L2RPT, [IBM Cognos Analytics](#), utilize the same credentials. Quick Guide for account creation and management: [Entitling Users to SED Monitoring & Vendor Performance System](#).

If your current Superintendent/CEO is not listed in SEDREF, you may update that information by accessing the following link: [SEDREF Update Process](#). NYSED maintains a contact file of staff in certain positions at every school in the SED Reference File (SEDREF). It is important to keep this up-to-date in order for your school to receive important notices from NYSED.

IMPORTANT SEDREF title for data Coordinators: The Office of Information and Reporting Services (IRS) will also continue to utilize the Chief Information Officer (CIO) identified in SEDREF for all notifications related to SIRS reporting. SED periodically posts data to the IRS Portal, IRSP, email announcements of such postings are ONLY sent to SEDREF CIO listings. It is important to ensure that the CIO field is also kept up-to-date. Directions for SEDREF updates: [SEDREF Update Process](#).

Need help?

Charter Schools Weekly announcements: [NYC Charter Data Central > Resources > C-Weekly Updates](#)

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