

REQUIRED FIELDS

REQUIRED IN SOME INSTANCES (SEE NOTES)

Field Number	column	Max Length	FIELD NAME from eScholar template (DATA ELEMENT NAME) as used by NYSED, if different from eScholar template name * = Required for all students + = Required only for specified students	Key Field	NYS, Regional, or Local Purpose	Instructions or Rules	Format	Recommended Codes
1	A	8	*DISTRICT CODE (DISTRICT OF RESPONSIBILITY CODE)	K	NYS Reporting	Public school districts: NYnnnnnn (NY followed by the first 6 digits of the BEDS code) Charter and nonpublic schools, State agencies, State-operated schools, AND child care institutions with schools: 8nnnnnnn (8 followed by the last 7 digits of their Institution code)	alphanumeric	For NYSED BEDS codes: www.nysed.gov/admin/bedsdata.html For NYSED BEDS and Institution codes: http://portal.nysed.gov Click on "SEDREF Query" For schools/agencies other than public districts and charters that are required to report these data: http://www.p12.nysed.gov/irs/SIRS/home.html
2	B	6	*LOCATION CODE	K	NYS Reporting	Local building code used by the Data Warehouse, uniquely identifying the location associated with the course section, typically assigned by the local student management system. For school districts and charter schools, use the building code that uniquely identifies the building to which the principal responsible for the instruction is assigned. For BOCES, use a virtual location code assigned to the principal responsible for the instruction.	alphanumeric	
3	C	40	*MARKING PERIOD CODE	K	NYS Reporting	Number that represents the marking period within the school year, semester, or summer school session.	numeric	See Marking Period Numbers and Descriptions in the <i>SIRS Manual</i> at http://www.p12.nysed.gov/irs/sirs/ .
4	D	10	*SCHOOL YEAR DATE	K	NYS Reporting	June 30 of the reported school year.	date yyyy-06-30	
5	E	10	*MARKING PERIOD START DATE		Regional Reporting	Beginning date of the corresponding marking period in the current school year.	date yyyy-06-30	
6	F	10	*MARKING PERIOD END DATE		Regional Reporting	Ending date of the corresponding marking period in the current school year.	date yyyy-06-30	MARKING PERIOD END DATE must be greater than or equal to MARKING PERIOD START DATE.
7	G	100	LOCATION MARKING PERIOD DESCRIPTION		Local Reporting	If supplied, the corresponding Marking Period in the current school year.	alphanumeric	
8	H	20	*TERM CODE	K	NYS Reporting	Term associated with the Marking Period.	alphanumeric	See Term Codes and Descriptions in the <i>SIRS Manual</i> at http://www.p12.nysed.gov/irs/sirs/ .